



## **AmeriCorps VISTA Washington, DC**

### **Position Description:**

The Alliance to End Hunger is seeking a full-time AmeriCorps VISTA to support the work of building the public will to end hunger. The Alliance does this by supporting the Hunger Free Communities (HFC) Network™. The HFC Network is the signature U.S. program of the Alliance to End Hunger. Made up of community-based anti-hunger coalitions, referred to as “Hunger Free Communities,” the network is comprised of 75 groups around the country.

The Alliance builds the capacities of these coalitions by providing resources, training and tools to measure hunger in their communities, create “hunger free” community plans and expand community partnerships.

The VISTA Member will work under the direction of the Director of Coalition & Advocacy to help build the scale and reach of these coalitions. This will be accomplished by assisting in assessment and development, creating resources, sharing best practices and increasing collaborations within the network.

The AmeriCorps VISTA will:

- Provide technical support, resources and best practices, and guidance for all current Hunger Free Communities Network members.
  - Develop case studies of HFC best practices and share among HFC Network.
  - Train HFCs and support the use of the Self-Assessment Workbook, which assesses the organization’s capacity and development needs. Analyze results of SAW to identify technical assistance goals for each HFC.
  - Cultivate and maintain the HFC Resource Library, keeping it up-to-date and relevant.
- Facilitate greater engagement and collaboration within the Hunger Free Communities Network.
  - Create introductions and connections between HFCs and encourage partnerships between groups
  - Identify opportunities for HFC collaborations or mentorships
  - Initiate opportunities for HFC VISTAs to work together- sharing ideas or resources
  - Assist in planning of HFC Advisory (low-income) Council meetings. Create mechanisms for sharing ideas throughout network.
- Increase membership of the Hunger Free Community Network.

- Respond to inquiries from groups interested in starting Hunger Free Community initiatives. Follow up with HFC Map submissions, and get applicants processed in a timely manner.
- Identify emerging HFCs around the country and recruit to HFC network.
- Provide technical assistance to emerging HFC coalitions.
- Build the capacity of Hunger Free Communities Network by supporting current projects and initiatives, and developing new ideas for engagement.
  - Facilitate the HFC quarterly meetings.
  - Assist in planning the 2019 Hunger Free Communities summit.
  - Implement and evaluate the responses of the annual HFC member survey.

**Qualifications:**

- Bachelor degree preferred with a minimum of two years of relevant experience preferred.
- A passion for ending hunger.
- A self-starter and a problem-solver, able to work independently with minimal oversight.
- Capacity to prioritize multiple projects and follow them through to completion.
- Excellent professional writing skills, capable of producing high-quality reports, memos, letters and other written materials in a timely manner.
- Ability to maintain confidentiality and demonstrate good judgment.
- Good working knowledge of Microsoft Office programs

**Program Benefits:**

- \$791.70 Living allowance, paid biweekly
- Segal Education Award (\$5,815) or End-of-Service stipend (\$3,000)
- Health benefits
- Potential to forbear or defer student loans while in service
- Relocation assistance (if applicable)
- Childcare assistance (if applicable)
- Optional life insurance
- One year non-competitive status for federal government positions
- A network of over 180,000 VISTA members and alums

**Time Commitment:**

This is a one year, full-time position with an anticipated start on December 3, 2018.

This is a stipend volunteer position with AmeriCorps-Volunteers in Service to America (VISTA). Learn more at <https://www.vistacampus.gov/>.

**How to Apply:**

Fill out the application in the my.AmeriCorps portal:

<https://my.americorps.gov/mp/listing/viewListing.do?id=84662&fromSearch=true>