



# Strengthening Your HFC through Self- Assessment

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## Self- Assessment Workbook (SAW)

The Self-Assessment Workbook for the Hunger Free Communities Network™ (SAW) is an online workbook to walk you through assessing the capacity of your organization and/or coalition, identifying goals for future growth and finding helpful tools to put your plans into action.

## Impact Framework: Stages of Hunger Free Community Coalitions



Performing	Community achieves high food security; full community engagement in nutrition programs; robust emergency food system / crisis response
Engaging/Maturing	Sustainable network with social and political capital has been created; high cross-sector food system coordination and communication; coordination of hunger relief efforts across sectors; duplication of efforts and programmatic gaps eliminated
Formalizing	Groups start cooperating and coordinating; individual organizations self-identify as part of HFC Network; formalization of multi-sector coordination effort begins (may or may not lead to an independent organization)
Coalescing	Convening of key community stakeholders follows call to action by strategic leader; identification of HFC leaders
Responding	Disparate hunger relief organizations/efforts established; typically, uncoordinated hunger relief efforts working in silos
Awakening	Recognition of low food security in community

# Uses for SAW

- ▶ Strategic planning
- ▶ Coalition building
- ▶ Program planning
- ▶ Evaluation
- ▶ Capacity building





## SAW Benefits

- ▶ Self-guided
- ▶ Self-paced
- ▶ Collaborative/  
Participatory
- ▶ Consensus-driven
- ▶ Self-reflection against  
accepted standards

# SAW Components

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Governance

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Administration

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Human Resources

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Financial Management

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Organizational Management

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Network Capacities

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Program Design

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Program Management

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Policy Analysis and Advocacy

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Racial Equity

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## SAW Structure

For each sub-topic:

1. Statement of importance
2. Questions to discuss
3. Consensus rating
4. Rationale for rating
5. Select goals for next year
6. Brainstorm ideas for moving forward

# SAW Structure (cont'd)

For all sections:

7. Scorecard
8. Resources







# SAW Process

Before starting, decide:

1. What sections of the SAW to complete?
2. Process-
  - a) Who is at the table?
  - b) Timeline?
  - c) Implementation strategy?
3. What to do with results?

# Process Principles



Fair and civil  
discourse



Open and inclusive  
communications



Balanced  
representation of  
interests



Informed by  
perspectives and  
knowledge of all  
participants

# In Practice

- ▶ Focus on ISSUES - not personalities
- ▶ Focus on INTERESTS - not positions
- ▶ Focus on OPTIONS - not proposals
- ▶ Evaluate options in terms of MUTUAL GAINS - not individual gains
- ▶ Make decisions based on CONSENSUS - not competition or coercion

<http://alliancetoendhunger.org/what-we-do/hunger-free-communities/self-assessment-workbook-for-hfcs/>

**DEMO**

The background features a dark blue, almost black, trapezoidal shape on the left side, which tapers towards the right. To the right of this shape, there are several overlapping, semi-transparent green shapes in various shades, creating a layered, geometric effect. The overall composition is modern and minimalist.

Exercise

# Discussion

# Contact

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